

# Charging and Remissions Policy

## St Margaret's CEVA Primary School



**Approved by:** Finance Committee

**Date:** Spring 2023

**Last reviewed on:** Spring 2023

**Next review due by:** Spring 2024

# **SCHOOL CHARGES AND REMISSIONS**

## **A. General**

1. The Authority recognises the valuable contribution which a wide range of activities, including educational visits and residential experiences, can make towards pupils' personal and social education. Such activities should be seen as an integral part of a broad and balanced curriculum for all pupils.
2. The Authority aims to encourage and promote such activities within a general policy framework which offers maximum flexibility to Governing Bodies, and headteachers and their staff, to provide opportunities appropriate to the needs of their pupils and to local circumstances.

## **B. Charges**

3. The Governing Body reserves the right to make a charge for the following activities organised by the school.
  - (i) those organised for pupils outside of school hours or otherwise deemed to be an optional extra as defined in the Education Reform Act;
  - (ii) those involving a board and lodging element and deemed to be within school hours;
  - (iii) individual instrumental tuition which takes place within school hours, unless it forms part of the syllabus of a prescribed public examination or the National Curriculum;
  - (iv) those involving the purchase or hire of instruments, materials, equipment and clothing (or the provision of them by pupils or parents) in cases where it has discretion so to do.
4. Where a pupil has not been prepared for a public examination by a school, the Governing Body may make a charge for the cost of entering the pupil for the examination if previously agreed by the parents.
5. If a pupil fails without good reason to complete the examination requirements for any public examination for which the Authority has paid (or is liable to pay) an entry fee then the Authority may recover the fee from the parent.
6. Where the Governing Body of a school makes a charge in respect of an activity provided by the school for which provision is included in the school's budget share, the Authority will take account in its resource allocation formula of the relevant proportion of the income accruing to the school for that activity.
7. Nothing in this policy statement precludes the Authority from inviting parents to make voluntary contributions towards the cost of providing education for pupils.

## C. Remissions

8. The school receives Pupil Premium funding for pupils eligible for free school meals.

The Local Education authority will remit in agreement with parents up to 50% of the cost of board and lodgings for any residential activity that it organises for the pupil if the activity is deemed to take place within school hours or where it forms part of the syllabus for a prescribed public examination or the National Curriculum.

The Local Education Authority adopts these criteria for remission in respect of other provision.

9. Where the Governing Body of a school adopts a remissions policy which is less generous than that of the LEA in respect of an activity provided by the school for which provision is included in the school's budget share, the LEA will take account in its resource allocation formula of the relevant proportion of the income accruing to the school for that activity.